

Children's Attendance Charter

Our Commitment to Learning

Every day matters. Every lesson counts. We are here to learn and grow together.

We will:

- ✓ **Attend school every day** – respecting our right to an education
- ✓ **Arrive on time** – ready to learn from the moment we arrive
- ✓ **Come prepared** – bringing the correct equipment we need
- ✓ **Engage fully** – participating in all of our lessons
- ✓ **Be kind and respectful** – to ourselves, other children, and to all adults
- ✓ **Wear our uniform with pride** – representing our school positively
- ✓ **Build positive relationships** – with our classmates and teachers
- ✓ **Be honest** – communicating openly when we need help
- ✓ **Be our best selves** – because we deserve the best education

Together, we make our school unmissable!



Parents' Attendance Charter

Our Partnership for Success

We understand that regular attendance is essential for our children's education, wellbeing, and future success.

We commit to:

✓ **Ensuring that all our children attend school every day and arrive on time by:**

- making attendance a priority (even when a sibling is absent)
- supporting our children to attend even with minor ailments

✓ **Contacting school on the first day of absence** – providing a valid reason

✓ **Scheduling appointments outside school hours wherever possible, or:**

- Providing medical evidence when necessary
- Ensuring children attend school before and after appointments

✓ **Following the school's attendance policy** – understanding our responsibilities

✓ **Working in partnership with the school by:**

- Communicating openly about any barriers to attendance
- Welcoming support and interventions
- Being honest about challenges that we may face

✓ **Role modelling positive routines at home:**

- Consistent sleep schedules
- Managed screen time
- Structured morning and evening routines

✓ **Reinforcing the importance of attendance** – celebrating the positives of regular school attendance

✓ **Not booking holidays during term time** – protecting learning time

Together, we can help our children achieve their full potential.



Staff Attendance Charter

Our Professional Commitment

Every member of staff in our trust plays a vital role in creating a culture where attendance matters and every child feels that they belong.

We commit to:

- ✓ **Welcoming every child, every day** – with a positive meet and greet
- ✓ **Monitoring all pupils' attendance** – recognising patterns in our classes
- ✓ **Maintaining high expectations** – challenging absence at all levels
- ✓ **Being curious** – understanding the reasons behind a pupil's absence
- ✓ **Building trusted relationships** – with children and their families
- ✓ **Being proactive** – using strategies that prevent absence
- ✓ **Providing support including:**
 - Helping pupils to keep up with classwork, providing catch-up work to support learning when necessary
 - Helping with routines, high expectations and consistency
 - Emotional support when needed
 - Making appropriate referrals and signposting when necessary
- ✓ **Celebrating success** – rewarding and recognising strong attendance
- ✓ **Creating a sense of belonging through:**
 - Understanding an individual pupil's vulnerabilities
 - Positive behaviour management
 - Ensuring that the curriculum is well planned and expertly delivered
 - Ensuring that pupils secure the foundational knowledge that they need to be successful
 - Facilitating opportunities for pupils to benefit fully from all the school's personal development offer
- ✓ **Role modelling and taking ownership** – maintaining our own high attendance and understanding our individual role in tackling absence

Attendance is everyone's responsibility – together we make the difference.